

# **Kilcullen Canoe Club**

## **CONSTITUTION**

### **CONTENTS:**

- 1 TITLE**
- 2 OBJECTIVE**
- 3 MEMBERSHIP**
- 4 CONDITIONS OF MEMBERSHIP**
- 5 ELECTION OF MEMBERSHIP**
- 6 CLASSIFICATION**
- 7 RIGHTS OF MEMBERSHIP**
- 8 SUBSCRIPTIONS**
- 9 SUSPENSIONS & EXPULSIONS**
- 10 TRUSTEES**
- 11 MEETINGS**
- 12 ELECTION OF OFFICERS**
- 13 DUTIES**
- 14 LIABILITY**
- 15 AGM / EGM**
- 16 ALTERATION OF CONSTITUTION**
- 17 POWER OF DECISION**

## 18 EQUALITY & ANTI RACISM

- 1 TITLE:** The Club shall be known as Kilcullen Canoe Club  
The Club shall be affiliated the governing body
- 2 OBJECTIVE:** The objectives of the Club are to promote the sport and recreation of canoeing.
- 3 MEMBERSHIP:** Membership is open to men, women and young persons interested in canoeing.
- 4 CONDITIONS OF MEMBERSHIP:** Each member must accept and agree to obey the rules and abide by the policies of the club.
- 5 ELECTION OF MEMBERSHIP:** An application must be submitted to the Secretary and, on approval of the Committee, the Applicant may be elected to take membership in the club.
- 6 CLASSIFICATION:** There shall be five classes of membership:
- A Senior - a member over 18 years of age on January 1<sup>st</sup> of current year
  - B Student - with valid student card
  - C Junior - a member over 12 years of age and under 18 years on January 1<sup>st</sup> of current year
  - D Family - shall include 2 adults and their children up to 18 years of age but all children under 12 must be supervised by their parents or guardian who must be of competent level.
  - E Associate - shall cover those not under A, B, C and D above
    - (i) a non participating member
    - (ii) a member of another club intending to use club facilities
    - (iii) at the discretion of the Committee
- 7 RIGHTS OF MEMBERSHIP:**
- SENIOR:** A senior member may use the full facilities of the club  
**STUDENT:** A student member may use the full facilities of the club  
**JUNIOR:** A junior member may use the full facilities of the club under supervision  
**ASSOCIATE:** Associated members may use the club premises and gym equipment
- Selected members may be issued with a clubhouse key at the discretion of the Committee. None but authorized persons may use such keys.
- All members over 18 years, excluding Associated Members, may stand for election of the Committee
- The position of Junior Representative may be held by a member under 18 years.
- 8 SUBSCRIPTIONS:**
- Subscriptions shall be determined at the Annual General Meeting and must be paid before July 31st each year.

A member ceases to be a member if fees are not paid before the due date. Upon such failure it will be presumed that the member has withdrawn from the club.

**9 SUSPENSION AND EXPULSION:**

Any refusal or neglect of the Club's rules, which is considered by the Committee to be serious, or any misconduct which should bring disrepute to the Club by any member shall, by a majority decision of the Committee, mean suspension or expulsion. Upon expulsion, members have the right to appeal to the Committee.

**10 TRUSTEES:**

The property of the club shall be vested in not less than three Trustees elected by the members. The Trustees shall deal with the property of the club as directed by the members and in so doing, shall be indemnified by the club. They shall remain in office until death or resignation or until the members think fit to remove them at AGM or EGM. In case of a vacancy in the office of Trustees, the members shall, at the next Annual General Meeting, appoint another Trustee and shall be obliged to ensure that the property is legally transferred. The surviving Trustees shall, however, have power to act, notwithstanding, any vacancy in their numbers.

**11 MEETINGS:**

COMMITTEE: To be attended by Committee Members. A junior representative may attend but will not have a vote.

CLUB: May be attended by all members but only Senior and Family members over the age of 18 will have a vote.

AGM/EGM: May be attended by all members but only Senior and Family members over the age of 18 years will have a vote.

**12 ELECTION OF OFFICERS:**

The Committee shall be made up of nine members and shall consist of: Chairperson, Vice Chairperson, Secretary, Treasurer, Safety Officer, Equipment Officer, PRO, Junior Representative and two other Officers as deemed necessary. The term of office shall be for one year and members shall be eligible for re-election.

Position of Chairperson shall be elected from the club membership, the person having been a member for a minimum of three years, or having been a committee member for at least one year.

Sub Committee: To be convened by the Executive and approved by the Committee and be filled by appropriately selected club members – a minimum of three.

**13 DUTIES:**

Chairperson: Shall call meetings at any time,  
Shall direct such meetings,  
Have a casting vote,  
The Chairman shall ex-officio have membership of any other committee of the club.

Secretary: Shall keep a register of the Members,  
Shall keep minutes of meetings,  
Shall draw up an Agenda for meetings,  
Shall inform all members, in writing, of AGM or EGM.

Treasurer: Shall deal with all financial matters of the Club.

#### **14 LIABILITY:**

The General Committee shall manage the affairs of the Club. Financial or legal liability incurred in the rightful exercise of their office shall not, however, be the personal liability of the Committee but shall be the responsibility of the Club as a whole.

All members or other persons who attend club tours or meets do so at their own risk and neither the Club nor its officers can accept liability for any loss or injury of any kind sustained at its premises or whilst on a club tour or meet or other activity.

#### **15 AGM / EGM**

**a** The AGM of the Club shall be held in November each year or within eighteen months of the preceding AGM at which at least twenty-one days notice must be given, in writing, and a minimum of twenty voting members must attend. The meeting to be held on a date decided by the Committee will be for the following purposes:

- 1 To hear the Chairperson's address,
- 2 To confirm the Minutes of the previous AGM,
- 3 To receive report from all elected Officers,
- 4 To elect Officers and Committee Members for the coming year,
- 5 To deal with notices of motion before the meeting which should be received not less than fourteen days prior to meeting.

**b** An EGM shall be called by a two-thirds majority of the Committee or by a requisition signed by at least 10% of the members entitled to vote. Having received a proper demand for an EGM, the Committee shall summon such meeting, to meet within twenty-one days of such demand.

Motions for discussion at EGM, not of origin from within the General Committee, shall be lodged, by a voting member, with the Honorary Secretary at least twenty-one days preceding the meeting.

At AGM or EGM a resolution put to the vote of the meeting shall be decided by a show of hands, of those entitled to vote, except when more than one nomination has been received for a position, in which case voting will be by secret ballot.

If, after a half hour from the time appointed for the meeting, a quorum is not present, the meeting, if called at the request of the members, shall be dissolved. In any other case, the meeting shall be adjourned. For the adjourned meeting, if a quorum is not present within a half hour of the time appointed, the members present shall be a quorum.

#### **16 ALTERATION OF CONSTITUTION:**

This constitution shall not be altered, amended or rescinded except by an Annual General Meeting of the Club. A resolution to give effect to a change must be carried by two-thirds majority of members present with only senior members voting.

## **17 POWER OF DECISION:**

Any matter not provided for in this Constitution or any question over the interpretation of it shall be dealt with by the general Committee whose decision shall be final.

## **18 EQUITY & ANTI RACISM POLICY:**

Kilcullen Canoe Club is committed to the active inclusion, support and equal treatment of people, and will not tolerate any form of discrimination on the following nine grounds (*as defined in the Equal Status Act 2000*).

- 1. Age**
- 2. Disability**
- 3. Family status**
- 4. Gender**
- 5. Marital status**
- 6. Membership of the Travelling community**
- 7. Race**
- 8. Religious Belief**
- 9. Sexual Orientation**

## **19 CLUB POLICIES:**

Kilcullen Canoe Club policies are defined and maintained by the Club Committee. Such policies include KCC Child Protection Policy, the KCC General Policies and others as required.

### **We ensure this by:**

- Developing accessible methods of participation in all our activities,
- Ensuring all actions have a positive impact on members,
- Ensure all members are fully aware of our policies and are committed to their implementation,
- Ensuring all forms of racism, discrimination or inequality are not tolerated,
- Promoting and supporting diversity.

*Kilcullen Canoe Club is founded on the principles of sport for all and is committed to the values of equality and self help.*

*Any member in breach of these principles will be subjected to sanction by the committee or its officers.*